

WIMBLEDON RACQUETS & FITNESS CLUB LTD
CRANBROOK ROAD, WIMBLEDON, LONDON, SW19 4HD

Tel: 020 8947 5806

Email: info@wimbledonclub.co.uk



Website: www.wimbledonclub.co.uk

THE COMMITTEES

The Club is a members club run for the benefit of the members but is structured as a Limited Liability Company. The Board of Directors have the responsibility for the running of the Club and for its finances. In addition to the Club Manager, the Administrative staff and the Professional Coaches who are employed by the Company, the Board are assisted in the running of the Club by member led Committees of volunteers. At present these are the Badminton Committee, the Squash Committee, the Gym Committee and the Social Committee.

THE SQUASH COMMITTEE

Membership

The squash committee consists of volunteers who represent the interests of the squash community at Wimbledon Racquets and Fitness Club. The committee consists of elected members plus representation from Club employees. Members are elected/re-elected each year at the Club AGM. Any members wishing to stand for election to the committee should notify the Club Manager at least 72 hours before the Club AGM. Additional members may be co-opted during the year if necessary. If committee is deemed to be at capacity (9) and a full member of the club would like to challenge for a position then a vote must occur at the AGM. If the challenge is made then a voting ballot will commence for all persons who are proposed. The person with the least number of votes will not gain a place on the committee.

Each committee member has responsibility for the management of squash at the Club and is given specific responsibilities which are listed below. The roles below constitute the number of representatives required on the committee.

Chairman
League Secretary
Team and Surrey League Secretary
Squash Development
Finance
Sponsorship and events coordinator
Internal events and communications coordinator
Operations and implementation Manager
Administration Manager

The roles and responsibilities listed below are represented by 2 employees of the Club

Head Coach and squash co-ordinator
Junior and Ladies development

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The functions of the committee are:

- To represent the squash section and to promote and develop squash at the club and the wider community
- To manage the squash calendar, the coaching sessions and the club tournaments, including the court usage
- To arrange and organise teams for matches in the relevant local leagues e.g. the Surrey Cup.
- To deal with matters raised by the members on squash issues
- To assist the Board in the management of squash and other matters that may arise
- To ensure accurate budget setting
- Club squash matches and teams (and associated Hospitality budget)
- The policy for squash court booking and allocation
- The squash operational budget
- All internal squash competitions and matches
- Other squash activities, such as Ladies Mornings and Club Evenings
- Squash coaching
- The Junior Squash Section
- Developing and regularly reviewing all policies relating to squash at the Club in order to make recommendations and proposals to the Board. In particular,
 - The provision of squash facilities
 - Drawing up and reviewing the squash regulations and operations
- Implementing and supporting policies laid down by the Board. In particular,

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- The Sports Hospitality Policy
- Financial Policies
- Health & Safety Policies and recommendations

Meetings

Committee meetings take place at regular intervals of 4-6 weeks throughout the year.

Four members of the committee must be present to constitute a quorum. At the first meeting after the AGM the committee will elect a Chairman. Meetings will normally be attended, in an advisory capacity, by the Head of Squash, the Junior Section Co-ordinator and a representative of the Management and/or the Board. Minutes of the meetings will be produced and, after approval at the next meeting, a copy will be displayed on the Notice Board.

The role of the Chairman includes:

- a. To organise and lead the committee meetings including setting the agendas and ensuring actions are followed through and completed.
- b. To act as the lead liaison with the Board, the Management and the Members.
- c. To present a report to the members at the Squash AGM.
- d. The Chairman is responsible to cast the deciding vote on committee decisions if the squash committee are unable to gain a majority vote.